**Photography and filming in St Andrews - Privacy Notice**

This privacy notice is provided to explain what to expect when we collect and process your personal information in relation to photography and/ or filming and streaming of church services in accordance with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018.

General Photography and Filming Rules

1. Only those with permission from the vicar or a churchwarden may film any part of a service as attendance at a service can indicate religious belief and is a protected characteristic under GDPR.
2. Written consent should be obtained for all within a picture when possible. (from parents for those under 16)
3. Implied consent (for example by voluntarily taking part in a photo opportunity) is allowed.
4. Those filming with permission should do so with due regard to the worship of others and the privacy of others.

Data Handling

1. Personal information is collected for purposes of:

Recording and uploading, or live-streaming services from our church, online, in order to reach out to those who are unable to attend in person, or who wish to participate in our services remotely.

and

* Managing the media release forms in relation to the filming and streaming of church services on-line.
1. The categories of personal data we collect are:
* Image – We may capture your image whilst filming the church service.
* Name and contact details – we will record your name and contact details provided on the media release form.

We also process “special categories” of information that may include:

* Religious belief – By taking part in the service this may indicate religious belief.
* Archiving – certain services may be retained permanently for historic purposes.
* We collect and use personal data using consent and explicit (written) consent.

By signing the Consent Form and the Media Release form, you are consenting to us using your data for the purposes set out above.

**You may withhold your consent by sitting in a “film free area” of the church before filming or photography starts. Such areas will be clearly marked by notices in the church.**

**In the filming areas, once live-streaming or filming has started, or group photographs have been taken consent cannot be withdrawn because your data can’t be permanently removed from the internet, nor can a group video or photograph be edited to remove your image.**

If you are a regular attendee, your consent will be renewed alongside the electoral roll, **but you can withdraw your consent at any time to being filmed in future services**